

Course Booking Terms & Conditions

Payment:

Your course booking will be confirmed upon receipt of payment. Please pay by BACS transfer if possible.

Account details:

Bank: HSBC Sort Code: 40 13 33 Account Number: 31385097

If you would like to pay by cheque please make your cheque payable to UKCA and sent it: UKCA, Fence House, Fence Avenue, Macclesfield, Cheshire, SK10 1LT

If you would like to pay by credit/debit card please send an email to courses@ukca.org.uk requesting an online invoice. Please note there is a 3% surcharge for credit/debit card payments.

If you are booking on behalf of an organisation please ensure you correctly identify the organisation with its full title. Please also ensure you have authority to book the course and incur costs on the organisations behalf.

Fees:

Course fees are shown in the Course Content and Costings information.

Please note that Course organisers will be invoiced as follows:

Closed Courses: A minimum of 16 participants

Open Courses: A minimum of 12 participants

Cancellation:

Cancellation by course organisers will incur the following charges:

14-28 days before the start of a course: 50%

1-13 days before the start of a course: 100%

Course sizes:

The maximum number of participants is 30.

Please confirm the exact number of participants in writing at least one week in advance of the course. Please supply names and DOBs for all participants.

Course changes:

UKCA reserves the right to re-schedule courses due to circumstances beyond its control – every effort will be made to avoid this. UKCA is not liable for any costs incurred by the course organiser or participant in the event of the course being re-scheduled.

Venue requirements:

The following facilities are required depending on the course:

Street Cheer:

Leaderships, Basic Skills & Intermediate Skills

Suitable sole use Sports Hall or Dance Studio with seating area for theory work.

A sound system / CD player

A DVD player and TV

Cheerleading:

Leadership & Basic Skills

Suitable sole use Sports Hall or Dance Studio with seating area for theory work.

A sound system / CD player

A DVD player and TV

Basic Stunts & Basic Tumbling:

As above, plus, at least 12 gymnastics mats, gymnastic boxes/frames/benches

Note For Closed Course Bookings

In order to follow the UKCA education pathway please ensure that your course participants have the correct qualifications.

For example to attend the UKCA Basic Skills (level 2) course participants must have the following experience:

Under 18's must hold a UKCA Leadership award. JSLA's and CSLA's are also accepted.

Over 18's must be a coach or assistant coach with any sports or dance programme qualified to teach

To attend a UKCA Level 3 course participants must have attended a UKCA Level 2 course in the same discipline

If you have other qualifications not mentioned here but in your experience may be valid please contact us directly on courses@ukca.org.uk to clarify prior to booking.